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Minutes Of The Program Committee

January 13, 1994-

JANUARY, 1994

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GOVERNMENT DOCUMENTS

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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MINUTES OF THE PROGRAM COMMITTEE
1994 01 13

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart, Wilson and Allen.

Also Present: Trustees Johnston, Orban and Rodgerson.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent of Administrative Services)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and asked for confirmation of the minutes.

Moved by Dr. Johnston:

That the minutes of the regular meeting of 1993 12 02 be approved. **CARRIED**

G E N E R A L

BUSINESS ARISING OUT OF THE MINUTES:

Verbal Response from the Officials to the Presentation by KIDestrian regarding "Practising Traffic Safety with Your Kids"

Miss Bond advised the information about KIDestrian program has been relayed to all schools for incorporation into their planning process. She clarified for Ms. Orban that it will be up to the individual schools to determine the appropriate implementation procedures in their respective areas.

It was agreed:

That the Verbal Response from the Officials advising the members how the schools will implement "Practising Traffic Safety with Your Kids" as presented by KIDestrian be received for information.

NEW BUSINESS:

Report of the Special Education Advisory Committee (SEAC)

Moved by Ms. Wilson:

That the following Report of the Special Education Advisory Committee be approved:

(a) That the Verbal Report regarding Diagnostic and Resource Team (D.A.R.T.) Process be received for information.

Mr. Stewart expressed concern with approving verbal reports which have not been actually heard by the members.

Mrs. Bishop also questioned the purpose of bringing a report from a committee which contained no recommendation for approval.

While noting the minutes of this SEAC meeting contained the details of the verbal update, Ms. Wilson offered to withdraw her motion and the members agreed.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Implementation of the Common Curriculum - Grades 1 to 9

Miss Bond provided an overview and then called on Mr. R. Chapman (Special Assignment - Assessment, Evaluation and Reporting) to detail the Report with the members.

Several trustees commended the Report.

In explaining the process for Ms. Wilson, Miss Bond noted the Common Curriculum involves a three-year implementation plan including inservicing of teachers on an on-going basis. Stating that development and implementation should go "hand in hand", she noted that it is the way the system evaluates and reports that will change rather than the curriculum itself.

When Ms. Wilson inquired about developments in the schools since September, Mr. Chapman advised some schools effected changes in their reporting mechanism, adding that some schools and teachers have moved more quickly than others.

Mr. Chapman briefly discussed for Ms. Wilson the proposed process in reporting academic performance to parents, particulary the learning outcomes achieved and not achieved by the student.

At this point, Mr. Chapman distributed copies of the Sample Curriculum-Grade 9 Mathematics Learning Targets and Examples of Learning Outcomes (please see attached) and drew the members' attention to the more specific indicators for student performance relative to outcomes.

Miss Bond recognized the concept of the past policy document "OSIS"; however, she concluded that one of the reasons this had not been effective was the lack of an implementation plan across the Province.

Miss Bond, in reply to Ms. Wilson, affirmed the importance of an integrated approach for the Common Curriculum, given the significant amount of knowledge and information that every student is expected to learn.

Ms. Wilson agreed that the integrated approach is making education more meaningful and relevant to what is going on in life.

When Mrs. Rodgerson commented that the implications of the Common Curriculum seem to be putting the onus on the students to learn, Miss Bond reminded the members that it has always been the responsibility of the students to learn; the onus is on the teacher to provide the opportunities for learning. Referring to the indicators of performance, Miss Bond emphasized that, although there are students who have a variety of abilities and potentials, not all have the same learning capability. Within the context of the Common Curriculum, the opportunity to develop to their fullest potential will be available for all students.

Miss Bond noted that other Boards are using similar formats for their implementation, although the specific focus groups are unique to Hamilton.

Referring to the Steering Committee on Page 6, Mrs. Rodgerson encouraged representation from various community groups, e.g. Chamber of Commerce, Labour Council, as well as more parent involvement.

Miss Bond welcomed the opportunity for community input, particularly from the parents. Noting the limited publicity about the Common Curriculum from the Provincial government, she affirmed the need for more awareness of the concept. Miss Bond advised of forthcoming presentations to staff regarding the Common Curriculum to assist them in addressing the varied issues/concerns identified.

In reply to Ms. Orban's concerns regarding the implementation timelines for Grades 6 to 1, Miss Bond advised that feedback from the Primary Education staff indicates the need for a closer review of the present curriculum. She emphasized the need for flexibility in this area given the variety of criteria which have to be considered, e.g. Primary teachers cover all class subjects, plus fewer staff and limited resources available.

Mr. Allen referred to parents of English as a Second Language (ESL) and Native students and suggested their participation could be a valuable resource.

Miss Bond affirmed plans are in place to seek input from these groups. Noting the Ministry document is written in the two official languages only, Miss Bond indicated the need for interpreters through volunteer interpreter groups consisting of parents, older students, etc.

It was confirmed for Mrs. Mason that there may be structural reorganization in schools (Grades 1 to 9), as a result of the integrated approach to learning. Miss Bond referred to what is happening in middle schools and pointed to integration of some subject units already in place, e.g. Business/Family Studies, Business/Technological Studies in Grade 9.

Recognizing that much of the onus is being placed on students to learn, Miss Cunningham asked how the Hamilton Board will assist students in reaching their full potential.

Mr. Chapman referred to the Student Profile, explaining this will be a useful tool in tracking the student's progress and stressed the "team" approach (students, parents, school) to providing assistance.

Miss Bond clarified for Miss Cunningham that the D.A.R.T. process will remain an alternative recourse for students requiring significant remedial action.

Dr. Johnston was concerned with the absence of discussion on Education about Religion in the Common Curriculum document, stating "it will be difficult to understand society without understanding religion (i.e., spiritual values)".

Miss Bond noted that it was possible to forward such a concern as a proposed revision directly to the Ministry.

Moved by Dr. Johnston:

That the Report regarding Implementation of the Common Curriculum - Grades 1-9 be received for information and that a further report regarding the System Plan be brought to the Board in April, 1994.

Miss Bond affirmed for Ms. Patenaude there will be definite restructuring of report cards and Mr. Chapman is reviewing this as one of his key responsibilities.

The motion was voted on and was **CARRIED**.

Mrs. Bishop thanked Miss Bond and Mr. Chapman for the excellent presentation and expressed her anticipation for the exciting and radical changes forthcoming relative to the Common Curriculum.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

rt

Att.

SAMPLE CURRICULUM-GRADE 9 MATHEMATICS

LEARNING TARGETS and EXAMPLES OF LEARNING OUTCOMES

TARGET #1 INQUIRY AND PROBLEM SOLVING

The student uses problem solving strategies to solve problems found in familiar situations

Outcome 1: uses lists and diagrams to solve problems
Outcome 2: uses "guess and check" strategy to solve problems
Outcome 3: solves problems using patterns
Outcome 4: solves problems by working backward
Outcome 5: solves problems by first solving a simpler or related problem
Outcome 6: uses deduction and logic to solve problems

TARGET #2 NUMBER SENSE AND NUMERATION

The student demonstrates accurate computational skills and applies these skills in problem solving situations.

Outcome 1: uses mental mathematics and estimation to make common everyday decisions
Outcome 2: uses appropriate methods of computation involving whole numbers, decimals and fractions
Outcome 3: uses appropriate methods of computation to solve problems involving integers
Outcome 4: solves problems involving powers and square roots
Outcome 5: applies the concepts of ratio, rate and percent in problem solving

TARGET #3 GEOMETRY AND SPATIAL SENSE

The student understands the properties of two and three dimensional figures.

Outcomes (as above) to follow.

TARGET #4 MEASUREMENT

The student understands, develops and applies procedures for measurement.

Outcomes (as above) to follow.

TARGET #5 PATTERNING AND ALGEBRA

The student appreciates the value of algebraic notation and uses algebra to solve problems.

Outcomes (as above) to follow.

TARGET #6 DATA MANAGEMENT AND PROBABILITY

The student collects, organizes, displays and interprets data and investigates and applies the concepts of probability.

Outcomes (as above) to follow.

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MINUTES OF THE PROGRAM COMMITTEE
1994 02 03

Present: Trustees Bishop (Chairman), Mason, Patenaude, Stewart, Wilson and Allen.

Not Present: Trustee Cunningham.

Also Present: Trustees Darby, Hicks, Hill, Johnston, Korz, Mulholland, Orban and Rodgerson.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent of Administrative Services)
M. Quinn (Superintendent of Schools - Areas 1 and 3)
N. Nicholls (Superintendent of Schools - Areas 2 and 4)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustees Cunningham and Rogers.

In consideration of the student presentors and large audience who came to hear the Westmount Report, Mrs. Bishop suggested it may be appropriate for the Committee to move the presentation ahead of the other agenda items.

Moved by Mr. Stewart:

That the Westmount Report be dealt with as the first item of the agenda. **CARRIED**
[See Pages 5 to 6]

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report on Psychological Profiles of Exceptional Students

Miss Bond provided an overview then called on Dr. M. Bountrogianni, Chief Psychologist, who reviewed the details of the Report with the members.

Several trustees commended the Report.

Expressing her concerns with the repeat suspensions and the resulting loss of school days and credits for students, Ms. Orban inquired of "in-house" alternatives in lieu of confining the students to their homes.

Dr. Bountrogianni advised that there are therapeutic withdrawals; noting this data does not reflect such, she added this issue requires a closer review because the "whole picture" lies in the schools.

Responding to Ms. Orban's further question, Dr. Bountrogianni clarified that, in terms of the integration of exceptional students into the regular program, it is the responsibility of the classroom teacher to ensure that the needs of all students (i.e. exceptional and regular students) are being met.

In explaining the level of support for exceptional students in secondary schools, Miss Bond explained for Ms. Wilson the support services provided compared to that provided in the elementary schools.

Dr. Bountrogianni assured Ms. Wilson that identification criteria is being reviewed. Once adopted by the Board, and teachers have been inserviced, there will be specific requirements which must be met before a student is deemed exceptional.

Miss Bond alluded to the variety of programs co-ordinated through the Board's Co-operative Education and community groups to foster self-confidence among exceptional students.

Miss Bond responded to Mrs. Hill that the Vocational Education steering committee is reviewing the issue of a disproportionate number of students with behavioural problems being placed in vocational schools.

Moved by Ms. Wilson:

That the Report on Psychological Profiles of Exceptional Students in Relation to Attention Deficit Disorder, Suspensions and Secondary School Placements and Programs be received for information and the following Summary of Recommendations be approved for action:

(a) That the Attention Deficit Hyperactivity Disorder (A.D.H.D.) sample as a group be monitored with respect to their performance in secondary school.

(b) That the discrepancy between Composite and Vocational students' number of days suspended be examined further.

(c) That the rationale for suspensions in elementary and secondary schools be examined further.

(d) That the reasons for the increased frequency of suspensions in November and May be examined.

Dr. Johnston called for a closer review of Recommendation (c). Considering suspension as a barrier to a student's access to the educational process, he suggested the Board examines alternative strategies from within the system.

The motion was put to a vote and was **CARRIED**.

On behalf of the members, Mrs. Bishop thanked Dr. Bountrogianni and the rest of the staff who were involved in the preparation of the Report.

NEW BUSINESS:

Report from the Officials re Provincial Grade 12 Writing Test, 1991 - 1992

In providing an overview of the Report, Miss Bond emphasized the data contained in this document from the Ministry of Education and Training was compiled two years ago and noted the significant changes to the English curriculum since the review. She then called on Mr. B. Manson, Co-ordinator of English, who reviewed the Report.

Mr. Manson clarified for Mrs. Hill that an outcome-based curriculum is in place for Grades 7, 8, 9, 10, 11 and 12, with

the re-writing of curriculum by Department Heads focusing on Grade 9.

Replying to Mrs. Hill's concerns regarding the test scores and range for the Hamilton Board, Mr. Manson briefly explained the Ministry's process in marking the test papers and affirmed the difficulty of interpreting the results due to lack of information from the Ministry indicating how they arrived at the figures. He confirmed that the Ministry's rating scale indicates a much higher expectation for our students.

Mr. Quinn advised Mrs. Hill of several initiatives which have been reflected in the school plans as a way of addressing the concerns identified in the test results.

Mr. Manson clarified for Mrs. Hill that he will be monitoring the staff development aspect of the System Action Plan through the Department Heads, with in-service programs provided as required.

Stressing the Ministry's guidelines/purpose relative to the Provincial review, Miss Bond stated it would be inappropriate to compare schools on the basis of results of a single assessment. The Ministry's intent of the Review was that schools compare their results against the Provincial results and use that information to develop an action plan.

Mr. Goodridge added that the review also permits administration to take the appropriate action in a particular area of concern.

Mr. Manson affirmed for Ms. Orban that writing remains one of the major learning tools across the system.

Mr. Stewart expressed disappointment with not using the review as a comparison tool among schools. He felt strongly the results would be beneficial in analyzing specific areas of concerns.

Miss Bond restated the Ministry's intent to compare the testing results provincially and provide school boards with options and/or room for improvement. She concluded the overall plan is for schools to look at their own programs and initiate appropriate improvements accordingly. Miss Bond reminded the members that the Hamilton Board has effected many changes in the system since the inception of the Ministry's review.

When asked for her views on this issue, Dr. Bountrogianni remarked from the audience it would be "unethical to compare the schools" in this manner.

Moved by Mr. Allen:

That the Report on the Provincial Grade 12 Writing Test, 1991-1992, be received for information and the following recommendations approved:

(a) That the System Action Plan, as outlined in the Report, be approved for implementation, and a copy forwarded to the Ministry of Education and Training.

(b) That a status report on The System Action Plan be presented to the Program Committee in June, 1995.
CARRIED

Mrs. Bishop thanked Miss Bond and Mr. Manson for the interesting Report.

Report of the Supervised Alternative Learning for Excused Pupils Committee (SALEP)

Moved by Ms. Orban:

That the following Report of the Supervised Alternative Learning for Excused Pupils Committee be approved:

(a) That the 1992-93 Annual Report of the Supervised Alternative Learning for Excused Pupils (SALEP) program, including the Statistical Report be received for information.

(b) That this Committee supports all efforts to meet students' needs before bringing to SALEP.
CARRIED

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Response from the Officials to the Presentation regarding Issues Facing Female Athletes in Hamilton High Schools

Ms. S. Green-Gibson, Co-ordinator of Physical and Health Education/Athletics, provided an overview and then called on Mr. C. Newman, Sports Convenor, who detailed the Report.

Mr. Newman clarified for Ms. Orban that students can transfer to another school if their particular sport is not offered in their neighbourhood school. However, students are encouraged to maintain sports team-building and support within their local school.

Mr. Newman advised Ms. Orban that 34% of the coaches in the system are volunteers from the community.

Responding to Mr. Stewart's question, Mr. Newman clarified that, although baseball is a growing sport in Hamilton, it has not been categorized as a provincial sport in high schools.

Moved by Mr. Allen:

That the Response from the Officials to the Presentation from female athletes at Westdale Secondary School on Issues Facing Female Athletes in Hamilton High Schools be received for information and the following recommendation approved:

(a) That the Response be forwarded to middle and secondary school principals for discussion and appropriate action.

In reply to Mrs. Hill's query, Mr. Newman reported there were 116 coaches coaching 112 female teams in 1992-93 (52% of these coaches were female). There were 123 males teams coached by 189 coaches (98% of these were male).

Responding to Mrs. Hill's inquiry, Ms. Green-Gibson said the concerns raised by the female athletes at Westdale Secondary School provided the opportunity to look across the system and determine the major difficulties surrounding the issue. Ms. Green-Gibson explained further that the recommendation is intended to raise awareness about the concerns identified in the schools, noting that students' involvement, perhaps through a system-wide student council and parents' participation may assist the process.

Recognizing the challenges faced by women athletes in the schools, Dr. Johnston was pleased with the plans outlined to address the concerns. Noting the Report has not provided specific timelines to implement the proposed course of action, Dr. Johnston suggested a follow-up report be brought before the members within a year indicating the progress on the issue.

Mr. Allen agreed to incorporate this suggestion as a friendly amendment to his motion.

The motion, including the following clause, was put to a vote and was **CARRIED**:

(b) That a further report be brought back to the Board by February, 1995.

Mrs. Bishop thanked Ms. Green-Gibson and Mr. Newman for their presentation.

Mr. Stewart suggested that a copy of the Report be shared with Westdale Secondary School.

Mr. Goodridge advised the members that Ms. C. Siksay has been informed regarding the presentation tonight.

NEW BUSINESS:

Westmount Report

In presenting the Report, Mrs. Nicholls called on Ms. A. Robertson, Westmount Secondary School Principal, who briefly discussed the school's 1992-93 Year End Report. Mrs. Nicholls then introduced the following presentors who provided insights about the program: Mr. R. Esselment and Miss S. Patel [Gifted student representatives], Miss A. Lucido and Mr. D. Navarro [student representatives], Mr. R. McLeod [parents' representative], John Parise, a Westmount graduate who is currently studying at McMaster University and Mr. B. Herd, Westmount Teacher.

Both Mrs. Nicholls and Mr. Herd spoke about sharing Westmount's curriculum materials with other secondary schools, e.g. Sir Winston Churchill, Sir Allan MacNab Secondary Schools and the Phoenix Alternative Education program. Recognizing the interests shown by other schools and the benefits derived from the curriculum materials, Mr. Herd indicated that Westmount will continue to share this information as requested.

In reply to Mr. Stewart's question regarding changes they would like to see to the Westmount program, the student presentors were agreed the program requires minimal

modifications -- all emphasized the program has been meeting their educational needs to date. One student recognized the need for greater motivation on the part of students to make the program work.

Mrs. Nicholls advised Mr. Stewart that it is difficult to track and report on the average time taken to complete credits by individual students at Westmount.

When Mr. McLeod questioned the trustees' interest in such statistics, Mr. Stewart pointed out that the information could have significant financial implications if, for example, it was determined that Westmount students are taking approximately 30% longer to complete a course compared to students in the other secondary schools.

Moved by Dr. Johnston:

That the 1994 Westmount Report be received for information.

Mrs. Rodgerson indicated her concern with the wording in the following statement under II Self-Pacing on Page 60: "Under normal circumstances, a student will be given no longer than the equivalent of 2 semesters to complete a failing mark and the student must begin the course again if it is a required course".

Moved in amendment by Mrs. Rodgerson:

That the following recommendation be approved:

(a) That a student of Westmount Secondary School be given a maximum of two semesters to complete each 20-unit course.

Ms. Robertson noted that Mrs. Rodgerson's amendment is what is meant in the original wording and such will be effective September 1994.

Mrs. Rodgerson was permitted to withdraw the amendment.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop thanked all the presentors.

Report of the Special Education Advisory Committee (SEAC)

Moved by Ms. Wilson:

That the following Report of the Special Education Advisory Committee be approved:

(a) That the Correspondence dated January 1994 from Parents of Children with Autism/Pervasive Developmental Disorder (PDD) be referred to the Senior Officials for a report to be brought back in May, 1994.

(b) That a meeting be arranged with the Chedoke-McMaster PDD Team, Parents of Children with Autism/PDD and appropriate officials.

Mrs. Bishop affirmed for Ms. Orban that the SEAC members were concerned with the legal implications of this issue.

The motion was voted on and was **CARRIED**.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

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PROGRAM COMMITTEE

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BUSINESS ARISING OUT OF THE MINUTES:

1. Report on the Evaluation of Program and Student Achievement at the End of Grade 8 Core French: June, 1989 to June, 1992 5

MINUTES OF THE PROGRAM COMMITTEE
1994 03 03

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart and Allen.

Not Present: Trustee Wilson.

Also Present: Trustees Desmarais, Johnston, Lowe, Mulholland, Orban, Rodgerson and Rogers.

Officials Present:
E. Bond (Superintendent of Program)
P. Shewfelt (Superintendent of Finance and Treasurer)
P. Gillie (Superintendent of Administrative Services)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustee Wilson. She then called for confirmation of the minutes.

Moved by Mr. Stewart:

That the minutes of the regular meetings of 1994 01 13 and 1994 02 03 be approved.
CARRIED

GENERAL

NEW BUSINESS:

Adult and Continuing Education 1993 Annual Report

Miss Bond provided an overview and then called on Mr. R. Leedale, Principal of Adult and Continuing Education, to review the Report. He underscored the changes in the Ministry's funding for Adult Basic Education. In concluding his presentation, Mr. Leedale acknowledged the efforts of his staff in the preparation of the Report.

Moved by Dr. Johnston:

That the Adult and Continuing Education 1993 Annual Report be received for information and the following recommendations approved:

(a) That the Principal of Adult and Continuing Education review the Independent Study delivery and report back to the Program Committee by April, 1994.

(b) That the Principal of Adult and Continuing Education review the Dofasco Project and report back to the Program Committee by April, 1994.
CARRIED

On behalf of the members, Mrs. Bishop thanked Miss Bond and Mr. Leedale.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Status Report: Planning for Pilot Student Health Centre

[At this point, Mr. Mulholland, noting that there were presentors for the Status Report: Planning for Pilot Student Health Centre in the audience and advising he had to be at another meeting shortly, requested the Report be moved ahead of the other Agenda items.

Mrs. Bishop asked the Committee members' wishes and it was agreed to deal with the Report as requested by Mr. Mulholland.]

Miss Bond presented a brief background then introduced Mr. Paul Gordon and Ms. Elizabeth Shuttleworth (Principal and Vice–Principal, respectively, at Sir Winston Churchill Secondary School) who detailed the Report with the members.

Mr. Gordon agreed with Dr. Johnston that more time would be beneficial for the organizing committee in preparing a report on the evaluation of the pilot student health centre.

When Mrs. Rodgerson asked about the criteria for evaluating the student health centre, Miss Bond clarified that the Report tonight was intended specifically to update trustees on the progress of the pilot project. She advised further that the issue of criteria is being addressed and trustees will be apprised appropriately.

Mr. Mulholland, who has been the Board's representative to the organizing committee, briefly spoke on the planning and activities which have been taking place and invited the trustees to the committee's future meetings.

Mr. Gordon clarified for Ms. Orban that the organizing committee will actively draw upon available community resources in meeting the identified needs of the students.

In reply to Mrs. Rodgerson's question, Ms. Siracusa advised that compiled data on the pilot student health centre include the minutes of the organizing committee meetings, information on file regarding the current users of the services offered and feedback from previous clients. She explained further that the centre attempts to meet the needs of the students within existing resources but will provide appropriate outside referrals if necessary.

Mrs. Rodgerson suggested that tracking by age would be valuable information.

Mrs. Bishop agreed, noting that such will be used as part of the evaluation process.

Mr. Stewart expressed concern with Mrs. Rodgerson's suggestion of tracking students by age, hoping this will be handled appropriately.

Noting that a realistic date for the evaluation report needs to be determined, it was

Moved by Dr. Johnston:

That the Status Report: Planning for Pilot Student Health Centre be received for information and the following recommendation approved:

(a) That the date for the report on the evaluation of the Pilot Student Health Centre be brought to the Program Committee in May, 1994 for approval.

CARRIED

Mrs. Bishop thanked the presentors.

GENERAL

NEW BUSINESS:

Annual Report on the Environmental Policy

Ms. Gillie presented an overview of the Report and introduced the following presentors: J. Nichol, Environmental/Outdoor Education Consultant (Program Department), D. O'Connor, Design Engineer (Plant Department) and J. Paterson, Senior Accounting Analyst (Finance Department). Mr. Andy Raycraft, student representative from Ainslie Wood Secondary School, made a presentation about the school's Zero Waste Pilot Program.

Responding to Ms. Orban's concerns, Ms. Gillie assured the members that safety measures permeate the recycling and waste reduction process, e.g. breaking of material components, handling hazardous chemicals and supplies, etc. She noted the Board's Occupational Health and Safety – Human Resources Department, through the Workplace Hazardous Materials Information System (WHIMS), oversees this area.

Mr. Nichol informed Dr. Johnston that, while the Board has to pay the company for the "blue barrel" paper recycling program, it is still a worthwhile investment in keeping the materials from the dumpsters.

In reply to Miss Cunningham's query, Ms. Gillie agreed to investigate the potential of rebates from recycled printer cartridges.

Moved by Ms. Orban:

That the Annual Report on the Environmental Policy be received for information and the following recommendation approved:

(a) That the Environment remain a priority of the Board.

CARRIED

Mrs. Bishop thanked all the presentors.

Request for a Report on Ontario Academic Credits (O.A.C.)

Mr. Allen assumed the Chair to enable Mrs. Bishop to speak on this item.

Mrs. Bishop recalled the concerns she raised at the February meeting of the Personnel and Organization Committee regarding Ontario Academic Credits, noting her request for a report on whether our enrolment in OAC is comparable with other cities of comparable population as well as a review of programs offered in schools with low enrolment classes versus schools with larger classes.

Moved by Mrs. Bishop:

That a Report on Ontario Academic Credits (O.A.C.) enrolment be brought to the Program Committee in the Fall of 1994. **CARRIED**

Mrs. Bishop resumed the Chair.

April and May Meeting Dates

The members were advised that the Superintendent of Program will not be available during the scheduled meeting dates in April and May for this Committee and that a change in dates with the Operations and Finance Committee has been requested.

Moved by Ms. Patenaude:

That, subject to the Operations and Finance Committee agreeing to re-schedule their meeting dates accordingly, the April and May meetings of the Program Committee be re-scheduled as follows:

(a) April meeting: Tuesday, 1994 04 12 at 18:15 hours

(b) May meeting: Tuesday, 1994 05 10 at 18:15 hours.
CARRIED

Report of the Child Care Committee

Moved by Mr. Allen:

That the following Report of the Child Care Committee be approved:

(a) That the Superintendent of Program, in co-ordination with the Child Care Program Leader, determine the criteria relative to the curriculum link-ups between the Child Care Centres and the Hamilton schools.

(b) That, in order to determine their extent of participation in curriculum link-ups, the Child Care Centres be invited to make presentations to this Committee regarding their programs.

(c) That the Ministry of Education Memorandum 1991: B4, dated 1991 08 12 be received for information.

(d) That the Ministry of Education and Training Memorandum regarding Bill 4, "Omnibus Legislation Affecting the Education Act" be received for information.

(e) That the Child Care Reform in Ontario: A Public Consultation Paper be received for information.

CARRIED

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report on the Evaluation of Program and Student Achievement at the End of Grade 8 Core French: June, 1989 to June, 1992

Miss Bond introduced the Report then called on Mr. J. Hill, Co-ordinator of Languages, who reviewed the salient details with the members.

Although surprised with the minimal improvement in the category for Grammatical Accuracy (i.e., 5.3%), Mr. Hill clarified for Mr. Allen this does not pose any significant concern at this time.

Moved by Dr. Johnston:

That the Report on the Evaluation of Program and Student Achievement at the End of Grade 8 Core French: June, 1989 to June, 1992 be received for information and the following recommendation approved:

(a) That the Elementary Core French program continue in its present form.

CARRIED

Mrs. Bishop expressed the members' appreciation for the interesting Report.

Read and confirmed,

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CHAIRMAN

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CA4 ON HBL W26
M38
1994

APRIL, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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2. Report on Provincial Standards: Mathematics Grades 3, 6, 9 5

MINUTES OF THE PROGRAM COMMITTEE
1994 04 12

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart and Allen.

Not Present: Trustee Wilson.

Also Present: Trustees Hicks, Hill, Johnston, Mulholland, Orban and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
P. Shewfelt (Superintendent of Finance and Treasurer)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent of Administrative Services)
N. Nicholls (Superintendent of Schools – Areas 2 and 4)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustees Wilson and Rodgerson.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Adult and Continuing Education 1993 Annual Report
Independent Study Program
Dofasco Program

Miss Bond provided an overview then called on Mr. R. Leedale, Principal of Adult and Continuing Education, who presented the Report.

Responding to Dr. Johnston's question, Mr. Leedale advised that the Dofasco project lost $10,000 in 1993; unless Dofasco agrees to absorb the program costs in September, the Hamilton Board will have no recourse but to withdraw from the project. Mr. Leedale clarified that an extension of the program to 1994 06 24 is recommended to allow the students to complete the course for this school year.

Moved by Dr. Johnston:

That the Report regarding Independent Study Credit Program and Dofasco Project (Adult and Continuing Education 1993 Annual Report) be received for information and the following recommendations approved:

(a) That the delivery of the Independent Study Credit Program be continued in its present form until 1994 06 24.

(b) That the Dofasco Project be continued until 1994 06 24.

(c) That the Principal of Adult and Continuing Education report back to the Program Committee with recommendations regarding the Independent Study Credit Program and Dofasco Project by June, 1994.
CARRIED

On behalf of the members, Mrs. Bishop thanked Mr. Leedale.

Status Report on the Recommendations Appended to the Secondary School Study Report

Miss Bond presented an overview and called on Mr. B. Manson, Co-ordinator – English, Drama and Dance and Chairman of the Secondary School Development Committee, to review the Report with the members.

Moved by Canon Rogers:

That the Status Report on the Recommendations Appended to the Secondary School Study Report (1991) be received for information and the following recommendation approved:

(a) That the Director establish a committee to develop a plan regarding directions for secondary education in the system and report back to the Program Committee by November, 1994.

Mr. Goodridge advised Mrs. Bishop that the Report, outlining plans, recommendations and appropriate timelines, will be presented to the trustees to provide input on the future direction for secondary school education in Hamilton.

Responding to Miss Cunningham's question, Mr. Goodridge indicated the steering committee will provide ample opportunity for input from community groups. He anticipates this will facilitate looking at different ways of delivering program and curriculum in the future.

Expressing her concerns, Miss Cunningham felt the educators should be setting and promoting the appropriate strategy for secondary education.

In reply to Mr. Stewart's query, Mr. Goodridge agreed that the "academy-type" concept could be explored during the review of secondary school programming.

Ms. Orban received assurance that the area of design and technology will remain a key priority for secondary education.

Dr. Johnston referred to the downsizing of apprenticeship courses in the community, noting the Board's continuing support of this program.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop expressed the members' thanks and appreciation for Mr. Manson's efforts in this area.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Update on the Implementation of the Grade 9 Program (Destreaming), Semester I

Miss Bond introduced the Report and called on Ms. C. Ramberan, Transition Years Co-ordinator, to provide the details.

Ms. Ramberan explained for Mrs. Hill that the curriculum developed for this year includes a wider variety of activities in recognition of the wider ranges of abilities in one classroom, adding that the differences vary from subject to subject and course to course.

Ms. Ramberan advised the members that the schools specifically mentioned or quoted in the report reflect the situations as she knows them and are not intended to be a complete list of various situations.

Mrs. Hill stated that she was looking for more concrete data of where the schools are in the implementation of destreaming.

Ms. Ramberan noted the purpose of this report was to look at system overall rather than a school-by-school comparison. She added that each school is progressing well in certain areas.

Mrs. Hill encouraged the sharing of expertise among the schools in order to use the resources within the Board to learn from each other.

Ms. Ramberan indicated that some in-service has been established for teachers.

In response to Mrs. Hill's concern that there were no comments from either students nor parents in the report, Miss Bond offered that such will be part of the review process.

In response to Mrs. Hill's question, Ms. Ramberan indicated that the Ministry of Education and Training provides the principal with the responsibility to determine whether a student is confident to undertake the next level of the program. She added that principals and staffs are addressing the issues of what constitutes a clear promotion into grade 10 and at what level, at what point a student needs to take one subject at summer school and when a student needs to do a partial grade 9 program.

Mrs. Hill suggested there was a need for a more concrete system-wide direction.

Mrs. Mason questioned the "General Conclusion" on page 31, offering that "observation" was a more appropriate term.

Miss Bond advised that the ongoing development of the Common Curriculum and the learning outcomes will result in consistent standards.

Mr. Allen agreed with the officials that there is a great deal of work to be done in order to make destreamed classes a success for all levels of learning.

Dr. Johnston asked that the next report indicate the number of students involved in each of the graphs, suggested that a "weighting" of responses would be helpful and that there be some indication that the comments from teachers are from "experienced" or new teachers.

Ms. Ramberan indicated that they will be tracking a number of things for the next report, including the drop out rates, along with a review of student achievement.

Ms. Ramberan advised Mrs. Hill that promotion to grade 10 is determined on a variety of factors.

Mrs. Hill offered that a balance in the promotional policies into the grade 10 program is important, adding that a student who has failing grade should not be able to demand to go into grade 10.

Ms. Ramberan assured the members that decisions around promotions are not made arbitrarily; however, she submitted that "working out all the problems" will still happen.

Moved by Mr. Allen:

That the Update on Implementation of the Grade 9 Program (Destreaming) Semester I – 1993/94 be received for information.

The motion was put to a vote and was **CARRIED.**

Mrs. Bishop thanked Ms. Ramberan for the presentation.

System Plan for the Implementation of the Common Curriculum – Grades 1 to 9

Moved by Canon Rogers:

That the Report regarding System Plan for the Implementation of the Common Curriculum – Grades 1 to 9 be deferred to the May, 1994 meeting of the Program Committee. **CARRIED**

NEW BUSINESS:

Report on School Achievement Indicators Program (SAIP) Mathematics Results

Miss Bond introduced the Report and then called on Mr. G. Knill, Co–ordinator of Mathematics, to review the Report with the members.

When Mrs. Hill inquired about local test results, Miss Bond indicated the Hamilton Board's sample represents less than one percent of the national assessment.

Mr. Knill explained the process involved, stating that individual Boards were not given the opportunity to choose the school(s) to be involved. He confirmed that Hamilton's results are not available.

Moved by Miss Cunningham:

That the Report on the Student Achievement Indicators Program (SAIP) –Mathematics Results be received for information. **CARRIED**

Report on Provincial Standards: Mathematics Grades 3, 6, 9

Mr. Knill reviewed the Report.

Moved by Mrs. Mason:

That the Report on Provincial Standards: Mathematics Grades 3, 6 and 9 be received for information.

Responding to Miss Cunningham's question, Miss Bond explained these Mathematics Provincial standards, when used in conjunction with the learning outcomes by grade, will result in a variety of ways of assessing students in addition to traditional testing methods. She noted the Board will be utilizing its resource materials along with the Ministry's information in planning for mathematics courses.

Stating that the proposed changes will be effected by September 1995, Mr. Knill affirmed the concepts in the document could be applied to other subjects, e.g. Science, as appropriate.

Miss Cunningham expressed hope that this undertaking will ensure Hamilton students are competitive not only across Canada but worldwide.

The motion was put to a vote and was **CARRIED**.

Read and confirmed,

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CHAIRMAN

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MAY, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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MINUTES OF THE PROGRAM COMMITTEE
1994 05 10

Present: Trustees Bishop (Chairman), Cunningham, Mason, Stewart and Allen.

Not Present: Trustees Patenaude and Wilson.

Also Present: Trustees Desmarais, Hill, Johnston, Mulholland, Orban, Rodgerson and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Binns (Superintendent of Human Resources)
M. Quinn (Superintendent of Schools - Areas 1 and 3)
N. Nicholls (Superintendent of Schools - Areas 2 and 4)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustees Lowe, Patenaude and Wilson.

G E N E R A L

BUSINESS ARISING OUT OF THE MINUTES:

Update - Athletes Helping Athletes

Mrs. Nicholls and Mr. J. Ruddle, Principal, Barton Secondary School, presented the Report.

Several trustees commended the program as worthwhile and positive.

Mrs. Nicholls advised Dr. Johnston that the Hamilton program has minimal financial resources at this time.

Moved by Ms. Orban:

That the Report regarding Athletes Helping Athletes be received for information and the following recommendation approved:

(a) That, after an evaluation is completed, a further report be brought back to the Program Committee.

CARRIED

Policy Statement and Action Plan for the Literacy Across the Curriculum JK - OAC

Miss Bond indicated that consideration of this Report has to be deferred to allow for community input.

It was agreed:

That the Report regarding Policy Statement and Action Plan for the Literacy Across the Curriculum JK - OAC be deferred to the June, 1994 meeting of the Program Committee.

Mr. Allen encouraged the members to provide input into this significant document.

NEW BUSINESS:

Interim Report re Regional Child Nourishment Task Force - Trustee Bishop

Mrs. Bishop requested Mr. Stewart to assume the Chair to allow her to speak to the Report.

Mrs. Bishop presented an overview then introduced Ms. Anne Louise Heron, Public Health Nutritionist - Department of Public Health Services, who detailed the Report. Mr. C. Boecker, Principal of Roxborough Park Elementary School, spoke about the Recess Snack Program at the school.

Miss Cunningham commended the program and hoped this will expand across the system. However, noting that ownership of some community programs in the schools shifts to the education system when resources and funding cease, Miss Cunningham emphasized that the organizers should be reminded that this is their program and not the school's.

Mr. Boecker noted the school is working towards making this program self-sufficient. Ms. Heron added that "funding partnerships" are also being explored.

Mrs. Bishop advised Ms. Orban that preliminary results of a survey being conducted by the Task Force indicate the need for parental involvement in this undertaking.

Moved by Mr. Allen:

That the Interim Report from the Regional School Child Nourishment Task Force be received for information. **CARRIED**

Mr. Stewart thanked the presenters. Mrs. Bishop then resumed the Chair.

Tri-Board Family Violence Prevention Project - Annual Update

Miss Bond introduced the Report then called on Mr. B. Schofield, Co-ordinator - Adjustment Services, K. Hibbins, Co-ordinator - Family Studies, and Dr. D. Mitchell, Curriculum Design and Development - Community Child Abuse Council, who reviewed the salient details of the Report.

Trustees appreciated the efforts of all those involved in this timely undertaking.

Moved by Ms. Orban:

That the Report on the Tri-Board Family Violence Prevention Project (Response by Schools to Violence Prevention - R.S.V.P.) be received for information.

To lighten the impact of funding cuts, Dr. Mitchell advised that the program process has been documented in a book and sold in hard copy.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop extended the members' appreciation for the interesting presentation.

Letter from Home and School regarding the 1994 02 03 Program Committee Meeting

When there were no questions or comments forthcoming, it was moved by Mr. Allen:

That the letter from Home and School regarding the 1994 02 03 Program Committee meeting be received and filed.

Mr. Goodridge confirmed that he has responded to the letter in terms of the concerns expressed by the Association. He agreed to have a copy of the letter put in each trustee's locker.

Moved in amendment by Mr. Desmarais:

That the letter from Home and School regarding the 1994 02 03 Program Committee meeting be received and filed, recognizing that the letter has been responded to by the Director of Education and Secretary.

Several trustees questioned why the Board referred the letter to this committee if the members were not going to deal with the concerns.

Mr. Allen said he made the motion sensing no concerns from the members.

When trustees signified their wish to receive a copy of the response letter prior to taking any action on the issue, it was

Moved by Mrs. Rodgerson:

That the motion be tabled to the June, 1994 meeting of the Program Committee. **CARRIED**

Boundaries - Access to Programs in Secondary Schools - Requested by Trustee Hill [Considered under Elementary/ Secondary at Board]

Referring to untoward incidents relative to boundaries in terms of access to school programs, Mrs. Hill requested that a policy be developed to provide guidelines to trustees and officials.

Moved by Mrs. Hill:

That the Officials bring back a report to the Program Committee regarding a policy about access to programs in all schools.

When it was noted the Agenda item refers to secondary schools, Mrs. Hill agree it would be appropriate to include the elementary schools as well.

Stating the Board may be dealing with individual situations, Miss Cunningham wondered if a procedure is more appropriate in dealing with "how things are being done" in this regard.

The motion was put to a vote and was **CARRIED**.

Mr. Desmarais requested the records show that he abstained from voting.

Report of the Child Care Committee

Mr. Mulholland presented the Report.

Moved by Mr. Mulholland:

That the following Report of the Child Care Committee be approved:

(a) That the Survey Form regarding "School-Child Care Link-Up Criteria" be approved, as amended.

(b) That the revised Child Care Policy be approved.

(c) That the revised Child Care Operating Procedures be received for information.

Miss Cunningham registered her complaint with the 08:30 hours meeting start of the last meeting of the Child Care Committee.

The motion was put to a vote and was **CARRIED**.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Implementation of the Common Curriculum - Grades 1-9

In presenting an overview, Miss Bond acknowledged the efforts of the various groups from within and outside the system who provided input. She then called on Mr. B. Chapman, Special Assignment - Assessment, Evaluation and Reporting, who reviewed the Report with the members.

Dr. Johnston commended the concerted efforts in this undertaking. He suggested that Education about Religion be considered and incorporated in the implementation process.

Miss Bond advised Mrs. Rodgerson that a revised version of the Common Curriculum document is anticipated from the Ministry of Education and Training during the Fall.

Responding to Mrs. Rodgerson's concerns on the System Implementation Plan (Page 38), Mr. Chapman noted the "filtering down" effect, in terms of increasing student performance, when implementation starts from Grade 9 down.

Responding to a further question from Mrs. Rodgerson, Miss Bond indicated the remedial programs, such as the peer tutoring model, available for students who are academically at risk.

In reply to Mr. Stewart, Mr. Chapman advised that a sub-committee has been struck to address the issue of report cards. Affirming there will be a system-wide report card, he said the new process is anticipated to improve communication with parents relative to student performance.

Ms. Orban felt students should be provided the opportunity for self evaluation as well as rating how he/she is being taught.

Noting that the implementation of the Common Curriculum is an on-going process at the curriculum development and individual school levels, Miss Bond remarked there will be

ample opportunity for input from interest groups across the system.

Moved by Mrs. Hill:

That the Report regarding Implementation of the Common Curriculum - Grades 1 to 9 be received for information and the following recommendations approved:

(a) That the Common Curriculum - Grades 1 to 9 System Implementation Plan be approved.

(b) That an initial report regarding the System Review Process be brought back to the Program Committee by January, 1995.
CARRIED

Date for Report on the Evaluation of the Pilot Student Health Centre

Recalling the discussion about this pilot program at the last meeting of this Committee, Miss Bond advised that a timeline of May 1995 is being recommended for the report on the evaluation of the program. This provides sufficient time for information and development of an implementation structure for the program.

Moved by Mr. Mulholland:

That a Report on the evaluation of the Pilot Student Health Centre be presented to the Program Committee in May, 1995.
CARRIED

Process and Implementation of Board Policy - Requested by Trustee Rodgerson [Considered under General at Board]

Mrs. Rodgerson voiced her concerns with the current implementation process for decisions made at Board.

Moved by Mrs. Rodgerson:

That the Officials bring a report providing clarification and suggestions on the processing and implementation of Board motions.

Mrs. Rodgerson suggested this could be tied with the new position of Assistant Superintendent of Schools in terms of the responsibility to implement Board decisions at the school level.

Moved by Mr. Mulholland:

That the motion be referred to the Rules and Regulations Committee.

Concerned with the impact of the request on staff time, Mr. Mulholland considered it proper for the Rules and Regulations Committee to decide on the merits of such a report at this time.

Mrs. Mason called the question and it was Carried.

The motion was put to a vote and was **CARRIED**.

NEW BUSINESS:

Implementation of Growing into Language - Annual Update

Miss Bond presented an overview then called on Ms. M. J. Tyczynski, Formative Years Co-ordinator, who reviewed the Report.

Miss Cunningham was pleased to note the significant efforts in addressing the area of Spelling.

Ms. Tyczynski clarified for Mrs. Rodgerson the learning strategies used by classroom teachers in reinforcing spelling sense in students.

When Mrs. Rodgerson inquired about new initiatives relative to shifting from implicit to explicit phonics, Ms. Tyczynski advised that all these will be addressed as learning outcomes within the scope of the Ministry's Common Curriculum Policy document.

Miss Bond explained for Mr. Stewart the process involved in the buying and selling of reproduction rights for learning resource documents among Boards of Education.

Moved by Miss Cunningham:

That the Report regarding Implementation of Growing Into Language - Annual Update be received for information. **CARRIED**

Lunchroom Program - Requested by Trustee Cunningham

Miss Cunningham recalled that, during the Budget deliberations, Ms. Patenaude expressed concerns on the changes to the Lunchroom Program. As Ms. Patenaude was not in attendance tonight, the members agreed to defer the issue to the June meeting.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

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JUNE, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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1. Report of the Special Education Advisory Committee 6

MINUTES OF THE PROGRAM COMMITTEE
1994 06 02

Present: Trustees Bishop (Chairman), Cunningham, Mason, Stewart, Wilson and Allen.

Not Present: Trustee Patenaude.

Also Present: Trustees Darby, Hicks, Hill, Mulholland, Orban, Rodgerson and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
M. Quinn (Superintendent of Schools – Areas 1 and 3)
P. Gillie (Superintendent – Administrative Services)
F. Cooke (Assistant Superintendent of Program)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustee Patenaude and Johnston.

At this point, Mrs. Bishop expressed the members' thanks and appreciation for the efforts of Ms. Ruth Brandon, Curriculum Computer Consultant, in a special presentation held prior to this meeting regarding "Techno – Sharing". Grades 1 to 5 students from four schools demonstrated curriculum applications with computers.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report regarding Policy Statement and Action Plan: Literacy Across the Curriculum

Miss Bond presented an overview then called on Mr. B. Manson, Co-ordinator of English, Drama and Dance, who reviewed the Report.

Mr. Manson advised Mrs. Hill that the implementation of literacy across the curriculum will gradually focus on Recommendation 1. He emphasized the need to correct the perception that literacy pertains solely to reading and writing because we are dealing now with the management of information literacies, i.e. language, media, arts and technologies.

Responding to Mrs. Hill's further question, Mr. Manson affirmed that the implementation of information literacies at the school level will begin in the Fall of 1995.

Moved by Miss Cunningham:

That the Report regarding the Policy and Action Plan: Literacy Across the Curriculum be received for information and the following recommendations approved:

(a) That the Board approve the following policy statement:

"It is the policy of the board of Education that the Mission Statement for Literacy be implemented by integrating the information literacies across the curriculum JK–OAC."

(b) That the Board approve the Action Plan for the integration of the information literacies across the curriculum.

In addressing the members' concerns with the notion of "return to basics", Mr. Manson clarified that, as outlined in the Belief and Mission Statement for Literacy, the "basics" now include the four areas of information literacies.

In reply to Mr. Allen, Mr. Manson affirmed there are significant similarities between system and community input regarding the Policy Statement and Action Plan.

Mr. Manson advised Mrs. Mason that based on the findings of Statistics Canada, the older age group constitutes the highest rate of illiteracy.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop thanked Mr. Manson for his efforts.

Adult and Continuing Education 1993 Annual Report .Independent Study Credit Program .Dofasco Project

Mr. Leedale presented the Report.

In explaining the process for calculating tutoring hours, Mr. Leedale clarified the proposed adjustment will be done according to the Collective Agreement. He also explained the compensation and Ministry funding for marking papers.

Following some discussion on the impact of reducing the number of tutoring hours, Mr. Goodridge indicated that the Secondary School Futures Committee will be addressing the issue of adult and continuing education.

Moved by Miss Cunningham:

That the Report regarding Independent Study Program and Dofasco Program (Adult and Continuing Education 1993 Annual Report) be received for information and the following recommendations approved:

(a) That the number of tutoring hours per week in the Independent Study Program be provided on a cost recovery basis.

(b) That the future of the Independent Study Program at Dofasco be decided later in June, 1994.

Mr. Leedale assured the members that the students will be encouraged to attend the Briarwood Adult Learning Centre if the Dofasco program is discontinued.

The motion was put to a vote and was **CARRIED**.

Letter from Home and School re the 1994 02 03 Program Committee Meeting (Motion tabled at the 1994 05 10 Program Committee Meeting)

Mrs. Hill challenged the Chair's ruling that no action could be taken on the correspondence until it is lifted from the table.

The challenge was put to a vote and was Lost.

Moved by Mr. Darby: That the following motion be lifted from the table:

That the letter from Home and School regarding the 1994 02 03 Program Committee meeting be received and filed, recognizing that the letter has been responded to by the Director of Education and Secretary. **LOST**

NEW BUSINESS:

Report re Textbook and Learning Material Approval as per Circular 4

Miss Bond presented the Report.

Noting a similar list was approved by the trustees last year, Miss Bond clarified for Mr. Stewart that the books on the list for approval tonight are "over and above" the learning materials already in the schools. She added that the requirements for these learning materials are determined at the school level.

Mr. Stewart wished to be assured that the textbook requirements in all schools are being addressed.

Moved by Ms. Orban:

That the Report regarding Textbook and Learning Material Approval as per Circular 14 be received for information and the following recommendation approved:

(a) That the names of the texts and learning materials outlined in the Report be approved for use in elementary and secondary schools and be added to the existing list of texts and learning materials previously approved by the Board.
CARRIED

Report regarding Policy and Procedures for the Selection of Learning Resources

Moved by Mrs. Hill:

That the Report regarding Policy and Procedures for the Selection of Learning Resources be received for information and the following recommendation approved:

(a) That the Board approve the following Policy and Procedures as outlined in the Report for the Selection of Learning Resources:

"To meet the needs of students, teachers and the community, it is the policy of the Board of Education for the City of Hamilton to provide a wide range of learning resources at various levels of complexity, reflecting diversity of appeal, portraying gender and cultural inclusiveness, and representing multiple perspectives."

Mrs. Hill expressed her appreciation for the opportunity of being part of the Selection Policy Committee.

Ms. Whyte affirmed for Ms. Orban that the Policy will provide for flexibility in the use of these learning materials in the classroom.

Trustees Rodgerson and Cunningham were advised that the Policy provides a general perspective on neutral/gender inclusiveness.

Mr. Allen suggested that individual sensitivities to literature be taken into closer consideration in this Policy.

The motion was put to a vote and was **CARRIED**.

Impact of Downsizing Essential Services by Agencies and Clinics – Requested by Trustee Orban

Expressing concern with the serious implications of downsizing essential services offered by community agencies, Ms. Orban felt the Board should actively lead in promoting co-operation and partnership with community groups to continue providing these services.

Moved by Ms. Orban:

a) That the Hamilton Board aggressively enter into partnerships with the Ministries of Community and Social Services and Health at the local level to share both financial and human resources responsibly while maintaining the integrity of one another's respective mandate. Then in the form of an Administrative Inter-agency Team -- thereby taking the first step toward a local Ministry of the Child.

b) That if collaboration or negotiations among the three Ministries at the local level fails, the Hamilton Board apply for funding, i.e. provincial community and social services and health dollars for these essential services formerly delivered by agents of these two Ministries, thereby not saddling the local ratepayers who are already burdened with 71 per cent of the Board's budget.

c) That a progress report be brought to the September meeting of the Program Committee.

Trustees Cunningham and Stewart were concerned with the extensive requirements of the motion. Miss Cunningham suggested the issue be brought as a Notice of Motion at Board.

Mr. Stewart challenged the Chair for accepting the motion and it was Carried.

Ms. Orban affirmed her intention to present a Notice of Motion regarding the issue at the next Board meeting.

Federal Assistance for Native Education Programs – Requested by Trustee Rogers

Moved by Canon Rogers:

That the issue of Federal Assistance for Native Education programs be referred to the Officials for a report on what funding is available and whether it is for the benefit of this Board to use these funds.

Dr. Cooke reported that, based on information provided by Mr. J. Hill, Co–ordinator of Languages, there were concerns expressed by the Native community dating back in 1988. He advised that one hundred percent funding is applicable only for residential schools in Native reserves and not to schools operated by the public education system. Dr. Cooke noted further the absence of transportation grants, concluding it could cost the Board considerable amount of money to offer this program.

Canon Rogers expressed his appreciation for the information provided; however, noting other Boards of Education found funding resources for their Native Education programs, he encouraged the officials to revisit this issue and report back on their findings.

Canon Rogers agreed to reword his motion as follows:

That the issue of Federal Assistance for Native Education programs be referred to the Officials for a report on what funding is available.

Moved by Miss Cunningham:

That the motion be tabled to September 1994.

Mr. Goodridge stated the program will be considered within the context of Heritage Languages, noting the report from the officials will include alternatives in offering this program.

Miss Cunningham was permitted to withdraw the referral motion.

The motion was put to a vote and was **CARRIED**.

Mr. Allen advised of his intent to respond to the letter from City Hall indicating that the Board is looking into the issue at this time.

Report of the Special Education Advisory Committee

Moved by Mr. Mulholland:

That the following Report of the Special Education Advisory Committee be approved:

(a) That a letter from the Director of Education and Secretary be sent to the Chief Executive Officer at Chedoke–McMaster Medical Centre indicating the Hamilton Board's concern over the lack of consultation concerning the withdrawal of speech pathology services to students enroled in school programs.

(b) That a meeting be organized with appropriate staff in the coterminous boards to address strategies for problem–solving concerning speech pathology services for students enroled in publicly funded school board programs.

CARRIED

September Meeting Date

Moved by Mr. Darby:

That, subject to the Personnel and Organization Committee agreeing to re–schedule their September meeting date accordingly, the April meeting of the Program Committee be re–scheduled to Thursday, 1994 09 08 at 18:15 hours. **CARRIED**

ELEMENTARY/SECONDARY

NEW BUSINESS:

Report of the Special Education Advisory Committee

Moved by Darby:

That the following Report of the Special Education Advisory Committee be approved:

(a) That the Eleventh Annual Review (1993–1994) – Provision of Special Education Programs and Services be approved for submission to the Ministry of Education and Training.

(b) That, notwithstanding the items outlined in the Eleventh Annual Review (1993–1994) –Provision of Special Education Programs and Services, SEAC draw to the Board's attention the following concerns:

.the lack of consistency in how the Identification, Placement and Review Committee (IPRC) procedures are administered across the system.

.the need to establish procedures to monitor and evaluate special education programs.

.meeting the needs of special education students in the restructured vocational schools

.the importance of having a team leader for speech and language pathologists.

.the continuing concerns over the physical accessibility of buildings.

.the continuing administrative problems of so-called "system programs" -- autistic, developmentally handicapped, deaf and hard of hearing -- need to be addressed. In particular, planning, staffing and continuum of program all need attention.

.the needs of hard of hearing students are not being fully met. At present time there is a half-time itinerant teacher to service the needs of all these children in regular schools. A large percentage of this time must be given to service the needs of one severely deaf child in a secondary school.

.the large congregation of some self-contained special education classes at some schools.

CARRIED

The meeting then adjourned.

Read and confirmed,

_____

CHAIRMAN

rt

URBAN/MUNICIPAL
CA4 ON HBL W26
M38
1994

MINUTES OF THE SPECIAL MEETING OF THE PROGRAM COMMITTEE
1994 06 27

Present: Trustees Bishop (Chairman), Cunningham, Patenaude, Stewart and Allen.

Not Present: Trustees Mason and Wilson.

Also Present: Trustees Darby, Hicks, Johnston, Mulholland and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
P. Shewfelt (Superintendent of Finance and Treasurer)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent – Administrative Services)
R. Lavoie (Superintendent of Schools – French as a First Language)
F. Cooke (Assistant Superintendent of Program)
S. Rogers (Assistant to the Secretary)

Mrs. Bishop called the meeting to order, noting regrets for not attending the meeting were received from Trustees Mason, Wilson, Hill, Korz and Rodgerson.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:
Adult and Continuing Education 1993 Annual Report
Dofasco Program

Mr. R. Leedale, Principal – Adult and Continuing Education, apprised the members of his recent meeting at Dofasco, noting the confirmation from Dofasco that they will assume the costs of the program including the Board's deficit.

Moved by Mr. Stewart:

That the Report regarding the Dofasco Program (Adult and Continuing Education 1993 Annual Report) be received for information and the following recommendation approved:

a) That the Independent Study Program at Dofasco be delivered for the 1994–95 school year at no cost to the Hamilton Board of Education.

CARRIED

The meeting then adjourned.

Read and confirmed,

_____
Chairman

rt

URBAN/MUNICIPAL
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1994

SEPTEMBER, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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MINUTES OF THE PROGRAM COMMITTEE MEETING
1994 09 08

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart and Wilson.

Not Present: Trustee Allen.

Also Present: Trustees Hill, Johnston, Korz, Mulholland, Orban, Rodgerson and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
P. Shewfelt (Superintendent of Finance and Treasurer)
M. Quinn (Superintendent of Schools – Lower City)
F. Cooke (Assistant Superintendent of Program)
M. Matier (Assistant Superintendent of Schools – Mountain)
S. Thompson (Assistant Superintendent of Schools – Lower City)

Mrs. Bishop called the meeting to order and noted regrets for not attending were received from Trustee Allen. She then called for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the regular meetings of 1994 03 03 and 1994 04 12 and special meeting of 1994 06 27 be approved as presented. **CARRIED**

GENERAL

NEW BUSINESS:

Response to Provincial Language Standards: Grades 3, 6, 9 (Validation Draft)

Miss Bond provided a brief overview then called on Mr. B. Manson, Co-ordinator of English, who reviewed the Report.

Moved by Mrs. Hill:

That the Report regarding the Response to Provincial Language Standards: Grades 3, 6, 9 (Validation Draft) be received for information and the following recommendation approved:

(a) That the Response, including the appendices, be forwarded to the Ministry of Education and Training.

Mr. Manson advised Mrs. Hill that the revised Ministry document is anticipated by the end of the school year in time for implementation in September 1996 along with the Common Curriculum.

Responding to Trustees Orban and Wilson, Mr. Manson related that the lack of community input was attributed to a short submission timeline, limited resources and tight schedules of the various community groups.

The motion was put to a vote and was **CARRIED**.

December Meeting Date

Recognizing that the Inaugural of the 1995 Board was scheduled for 1994 12 01, it was moved by Canon Rogers:

That the December meeting of the Program Committee be re-scheduled to Wednesday, 1994 12 07 at 18:15 hours.

Noting that this date falls between the other two Standing Committee meeting dates, Miss Cunningham offered that a later date would allow for flexibility for the incoming new trustees in December.

The motion was put to a vote and was **LOST**.

Moved by Mr. Korz:

That the December meeting of the Program Committee be re-scheduled to Monday, 1994 12 12 at 18:15 hours. **CARRIED**

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re Federal Assistance for Native Education Programs

Mrs. Bishop clarified that this item, which was placed on the Agenda under General, should be dealt with as an Elementary/Secondary item.

Dr. Cooke presented the Report.

Dr. Johnston spoke in support of the program, with the possibility of financial assistance from the government.

Mr. Stewart felt the Board had made considerable efforts in the past to offer this program, recalling that a previous survey of the native community revealed insignificant interest on the program.

At this point, Miss Cunningham challenged the Chair when the Chairman ruled postponing her motion to receive the Report for information in order to allow for questions and debate. The challenge was Carried.

Moved by Miss Cunningham:

That the Report on Federal Assistance for Native Education Programs be received for information.

In reply to Ms. Orban, Dr. Cooke explained the implications of native languages into the present curriculum.

Speaking in support of Native Education programs, Canon Rogers signified his intention to make another motion which would direct the Board to look closely into issues surrounding this program -- within the context of the availability of Provincial funding.

The motion was put to a vote and was **CARRIED**.

Moved by Canon Rogers:

That the Board survey the Native population concerning a Native as a Second Language Program and that a report be brought back to the Program Committee by December, 1994 which addresses the:

.number of students interested in the program
.Native languages most suitable for the program
.availability of teachers

Responding to the members' concerns, Mrs. Bishop ruled that a two-thirds majority vote was not required to consider the motion as it was a follow-up to the previous motion.

Mr. Mulholland challenged the Chair's ruling and it was Lost.

Several trustees expressed their concerns with the funding implications of the program.

Noting the negligible level of interest for Native studies in response to past surveys, Mr. Korz questioned this direction.

Moved in amendment by Mrs. Hill:

That the officials look into the possibility of a Tri-Board initiative for this program.

Miss Cunningham supported the amendment, convinced that the collaboration could generate the number of students required to make a class.

Miss Bond affirmed for Mrs. Hill that it may be beneficial for the Board to access the regional survey for additional information.

Dr. Cooke briefly explained the nature of the Provincial funding for Native Education, noting this includes teachers' salaries, instructional supplies and other general expenses in the classroom, excluding transportation.

It was confirmed for Mrs. Hill that if the other area schools boards are not interested in a joint venture, the Board would still proceed with the survey.

The amendment was put to a vote and was **CARRIED**.

Noting a considerably higher dropout rate among Native students, Mrs. Mason encouraged the members to consider the cost of education versus social assistance costs later on for these students.

Considering the timeline unrealistic given the requirements of the motion, it was

Moved in amendment by Mr. Stewart:

That the report on the survey of the Native population be brought back to the Program Committee by April, 1995. **LOST**

Moved in amendment by Miss Cunningham:

That the report on the survey of the Native population be brought back to the Program Committee by March, 1995.

Mr. Goodridge affirmed that the March, 1995 timeline provides a reasonable time for the officials to complete the survey. He added that an interim report could be provided on feedback from other boards regarding a tri-board effort prior to the survey.

Ms. Orban did not see the merit of another survey, suggesting the data with Research Services could be updated and used instead.

Referring to an article in the newspaper about Native Education, several trustees expressed disappointment that the Board was perceived as being "racist" for not having taken advantage of funding to offer Native Education programs in the past.

Miss Bond advised Mrs. Rodgerson that this program is not included in the list of program priorities for this year. She assured the members that the officials will attempt to access the regional survey on Native Education in order to forego duplication of efforts.

The amendment was put to a vote and was **CARRIED.**

The motion, as amended, was put to a vote and was **CARRIED**.

NEW BUSINESS:

Hepatitis B: 1994/95 Immunization Program for Grade 7 Students

Miss Bond provided a brief background then introduced Ms. Cathy Buffett, Nursing Supervisor in charge of communicable disease control in the Hamilton-Wentworth Department of Health, who discussed the 1994/95 Hepatitis B Immunization Program for Grade 7 students.

Moved by Dr. Johnston:

That the Report on Hepatitis B: 1994/95 Immunization Program for Grade 7 Students be received for information.

Ms. Buffett clarified for Trustees Stewart and Orban that the program is voluntary and is not available to other grades due to limited funding to cover the vaccination cost: $28 per dose ($60 for complete vaccination).

In explaining the educational aspect of the program, Ms. Buffett noted that parents' participation will be encouraged. She added that a short

video to be shown in the schools is in production and will be available by end September.

In response to Mrs. Rodgerson's request, Mr. B. Schofield, Supervisor of Adjustment Services, agreed to provide the members a copy of the Hepatitis B Teacher's Resource Package. [**Note:** Copies in Trustees' Lockers, 1994 09 20.]

Perceiving a linkage between Hepatitis B and AIDS, Mr. Korz felt the educational component of the Hepatitis B program should be dealt with at the Board's A.I.D.S. Policy Committee.

Moved in amendment by Mr. Korz:

That the issue of approval of the educational aspect of the Hepatitis B: 1994/95 Immunization Program for Grade 7 students be referred to the A.I.D.S. Policy Committee.

Several trustees were opposed to the amendment.

Miss Cunningham recalled this ad hoc committee was set up for a specific reason.

Ms. Orban was concerned this could evoke contentious issues relating to sexually transmitted diseases. She then called the question which was Carried.

The amendment was put to a vote and was **LOST**.

The motion was put to a vote and was **CARRIED**.

Hockey Program (Secondary School Inter-Scholastic Program)

At this point, Mr. Stewart raised the issue about the possible cancellation of the Hockey Program (Secondary School Inter-Scholastic Program).

Mrs. Bishop requested and obtained the required two-thirds majority vote to consider the item.

Referring to phone calls from parents, coaches and other sports interest groups expressing concerns regarding the proposed one-year moratorium on the hockey program, Dr. Cooke related the financial problems facing this program, emphasizing that the cost of this program amounts to $25,000 for this year and is due mainly to the high rental of facilities operated by the City. He also alluded to the reduced hours for the swimming programs in the schools.

Dr. Cooke expressed hope that alternative solutions will result from his meeting with Physical Education Department Heads next week.

Mr. Stewart felt strongly that the Board should be receiving preferential rental rates for this worthy program.

Noting that the City also utilizes Board facilities, Miss Cunningham suggested the officials and the Chairman of the Board co-ordinate with City Hall in developing a reciprocal agreement relative to the use of these facilities.

It was agreed:

That the Verbal Update regarding the one-year moratorium on the Hockey Program (Secondary School Inter-scholastic Program) be received for information.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

rt

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OCTOBER, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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MINUTES OF THE PROGRAM COMMITTEE
1994 10 06

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart, Wilson and Allen.

Also Present: Trustees Darby, Johnston, Lowe, Mulholland, Orban and Rodgerson.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent – Administrative Services)
F. Cooke (Assistant Superintendent of Program)
S. Thompson (Assistant Superintendent of Schools – Lower City)

Mrs. Bishop called the meeting to order.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Provincial Mathematics Review (Grades 8, 10, 12) – Results of Retesting

In providing a brief overview, Miss Bond highlighted the significant improvements in terms of student achievement in Mathematics and complimented the teachers for their efforts. She then called on Mr. G. Knill, Co–ordinator of Mathematics, who detailed the Report with the members.

Moved by Miss Cunningham:

That the Report regarding Provincial Mathematics Review (Grades 8, 10, 12) – Results of Retesting be accepted for information.

Considering that retesting could enhance the Board's accountability, Ms. Orban felt a retesting mechanism should be "built–in" to the testing process.

Miss Bond alluded to a Program Review Sub–Committee looking at various programs in the system, e.g. Literacy Across the Curriculum in terms of developing a planning process. She offered to take under advisement Ms. Orban's suggestion regarding Mathematics retesting.

Responding to Trustees Rodgerson and Wilson, Mr. Knill explained the process involved in modifying the Mathematics Curriculum, noting the variety of teaching strategies employed by the teachers in the classrooms.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop expressed the members' appreciation to Mr. Knill for the interesting Report.

NEW BUSINESS:

Verbal Update from the Officials regarding Hamilton's Sesquicentennial Year Celebrations in 1996

Ms. G. Brock–Woodland, Public Relations Officer, advised she is chairing a committee which will oversee the planning for this event. Membership to the committee includes trustees, officials, staff, federations and representation from the Home and School Council. Ms. Brock–Woodland related that plans and activities will be developed beginning in 1995 with special highlights during the 1996 Education Week. She noted the event will showcase cultural diversity and provides unique opportunities for the students.

Moved by Mr. Allen:

That the Verbal Update from the Officials regarding Hamilton's Sesquicentennial Year Celebrations in 1996 be received for information and the following recommendations approved:

(a) That the Hamilton Board of Education's Sesquicentennial Committee be directed to plan Sesquicentennial celebrations at the Board and school levels, including the integration of the Sesquicentennial into elementary and secondary school programs, the use and display of Board archives and the development of special system events.

(b) That the Committee explore all opportunities for our Board and schools to support and co–ordinate with the Hamilton Sesquicentennial Celebrations Committee's plans and events.

Acknowledging Mr. Stewart suggestion, Miss Bond agreed to look into focusing some areas of the curriculum on the Sesquicentennial Year celebrations.

Mr. Stewart requested that any financial implications of the event be brought to the Board as soon as possible.

Moved in amendment by Dr. Johnston:

That the following clause be added to the motion:

(c) That the Committee prepare a projected budget.

Mr. Allen agreed to incorporate the above as a friendly amendment.

The motion, as amended, was put to a vote and was **CARRIED**.

Report regarding the Policy on the Communication of Provincial and System–Wide Assessment Results at the School and System Levels

Miss Bond presented the Report. She emphasized the process is consistent with the Board's approach on accountability.

Moved by Mr. Allen:

(a) That the Report regarding the Policy on the Communication of Provincial and System–Wide Assessment Results at the School and System Levels be received for information and the following policy statement be

approved:

"It is the policy of the Board of Education for the City of Hamilton to communicate the results of Provincial and System–Wide assessments to students, parents and the community through a systematic procedure at the system and school levels. This procedure is founded on the understanding that the primary purpose of assessment is based on the improvement of student learning and that the communication of assessment results is to provide accurate and informative representation of the purpose, procedures and contexts of the assessments and the action plans for addressing the results."

Miss Bond clarified for Mrs. Rodgerson that the Policy will encompass all system and provincial achievement tests. She then explained briefly the procedure for recording school–by–school test results, noting that the testing instruments will be reviewed in terms of format and relevance and that appropriate action will be communicated to all school principals.

Responding to Mrs. Rodgerson, Ms. Brock–Woodland detailed the proposed communication strategy for the assessment results.

Mrs. Rodgerson felt that a careful analysis of statistical data would ensure the parents' understanding of the information and preclude the perception of rationalizing test results.

Moved in amendment by Mrs. Rodgerson:

That the phrase "**public accountability and**" be inserted after the words "based on" in the second sentence of the Board's policy statement on the Communication of Provincial and System–Wide Assessment Results at the School and System Levels.

Noting the whole assessment process is neither based on negativity nor intended to encourage competition among schools, Miss Bond clarified that the main purpose of the assessment is to improve student learning and performance. She added that the various factors relating to assessment results will be communicated in a straight–forward "no excuses" manner.

Responding to a further question from Mrs. Rodgerson, Miss Bond outlined the three key steps involved in communicating the assessment results, noting that trustees will be provided a Summary Report of school by school results and a Progress Report at the end of the process.

When Mr. Allen asked if teachers are concerned with the release of information, Miss Bond clarified that the Policy does not pertain to personnel evaluation and, in light of the Freedom of Information Act, names will not be identified.

Trustees Cunningham, Darby and Stewart were opposed to the amendment. Miss Cunningham perceived the Policy is already depicting accountability, adding she is confident this Board is always working towards this direction.

The amendment was put to a vote and was **LOST**.

The motion was put to a vote and was **CARRIED**.

Mrs. Bishop thanked Miss Bond for the Report.

Report of the Special Education Advisory Committee

Moved by Miss Cunningham:

That the following Report of the Special Education Advisory Committee (SEAC) be approved:

(a) That the Ministry of Education and Training memorandum on Integration of Exceptional Pupils be received for information and that:

(i) Whereas the Board needs to be prepared for the implementation of Bill 4 and Regulation 305 concerning integration of Special Education Students and recognizing there will be human resource, accommodation, operations and program issues, SEAC recommends the establishment of a working group with representation from the Human Resources Department, Plant Department, Accommodation Committee, Finance Department, Superintendents of Schools, Principals, Special Education Department, students, SEAC members and trustees to bring recommendations to SEAC by March, 1995.

(ii) The proposed terms of reference would be to identify the practical implications of implementation of Bill 4 relative to the human resources (staff development, staffing et al), accommodation, accessibility, financial resources, accountability measures and other operational issues.

(iii) That the following be nominated as members of the working group – Integration of Exceptional Pupils:

Mrs. Oommen, SEAC representative
Trustee Bishop, Trustee representative

Miss Bond advised Miss Cunningham that discussion is on–going with the various departments regarding staff involvement in this project.

Questioning a group selecting its trustee representative, Mr. Stewart voiced his concern with Clause (a) (iii).

Moved in amendment by Mr. Stewart:

That Clause (a) (iii) be referred back to SEAC. **CARRIED**

The motion, as amended, was put to a vote and was **CARRIED**.

Read and confirmed,

_____

CHAIRMAN

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1994

NOVEMBER, 1994

PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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MINUTES OF THE PROGRAM COMMITTEE
1994 11 03

Present: Trustees Bishop (Chairman), Cunningham, Mason, Patenaude, Stewart and Allen.

Not Present: Trustee Wilson.

Also Present: Trustees Hicks, Hill, Johnston, Lowe, Mulholland, Orban and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
P. Shewfelt (Superintendent of Finance and Treasurer)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent – Administrative and Operational Services)
N. Nicholls (Superintendent of Schools – Mountain)
F. Cooke (Assistant Superintendent of Program)
S. Thompson (Assistant Superintendent of Schools – Lower City)

Mrs. Bishop called the meeting to order and noted regrets were received from Trustee Wilson.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Verbal Interim Report re Directions for Secondary School Education in the System

Mr. Goodridge apprised the members of the progress of the committee which is overseeing the secondary education future. He indicated that the information package will be vetted to all stakeholders in the system, parents, federations and the community for input as soon as it is developed, with the final report presented to the trustees in April 1995.

Moved by Ms. Orban:

That the Verbal Interim Report regarding Directions for Secondary School Education in the System be received for information. **CARRIED**

Report on Ontario Academic Credits (OAC) Enrolment

Dr. Cooke presented the Report.

Responding to Mr. Stewart, Mrs. Nicholls explained the process in developing O.A.C. course offerings in the schools to ensure programs are available as needed by the students.

Mr. Goodridge offered to take under advisement Mrs. Bishop's suggestion of including this Report with the ongoing review of secondary education in the system.

Ms. Gillie advised Mrs. Hill that there is no formal process in place for tracking the graduates from our system.

Moved by Miss Cunningham:

That the Report on Ontario Academic Credits (O.A.C.) Enrolment be received for information. **CARRIED**

Report re Dr. Harry Paikin Library

Miss Bond introduced the Report and then called on Ms. I. Scott, Head Librarian, who detailed the Report with the members.

In response to Trustees Johnston and Cunningham, Miss Bond conceded there may be some duplication of library services and indicated efforts will be made to facilitate an efficient and cost-effective sharing of information technologies and resources to meet the needs of the system.

Moved by Miss Cunningham:

That the Report regarding Dr. Harry Paikin Library be received for information and the following recommendation approved:

(a) That the Director establish a committee to develop a comprehensive plan which includes the Dr. Harry Paikin Library for the system-wide implementation of information technologies, with a report back to the Program Committee by March 1995.

When Miss Cunningham inquired about the Internet computer network, Ms. Gillie affirmed cost will be a key factor for consideration. She noted that a joint venture with the Ministry of Education and Training is being investigated at this time.

In reply to Mr. Allen's suggestion that the Ministry of Citizenship be contacted for start-up grants, Miss Bond indicated that every avenue will be explored in terms of partnerships and resources for this project.

Mr. Stewart felt a February timeline for the next Report would provide the trustees with information in advance of the budget deliberations.

Moved in amendment by Mr. Stewart:

That the date for the report be amended to February 1995.

Mrs. Hill was opposed to the amendment, stating this will not allow enough flexibility for the committee to function.

The amendment was put to a vote and was **LOST**.

Perceiving budget implications, e.g. staffing, areas for restructuring, etc., in the Report, it was

Moved in amendment by Mr. Mulholland:

That Clause (a) be amended to have the Committee report through the Budget Review Process.

When Miss Bond indicated that the Report in March will include budget information, Miss Cunningham felt the referral motion was not necessary.

The amendment was put to a vote and was **LOST**.

The motion was put to a vote and was **CARRIED**.

NEW BUSINESS:

Presentation – Hamilton–Wentworth Regional Police re Scholastic Liaison Officer Program

Mr. Goodridge gave a brief overview of the proposal and then introduced Phil Slack, Superintendent – East End Division, Hamilton–Wentworth Regional Police, and P.C. Rob Mayea, Scholastic Liaison Officer.

Superintendent Slack provided background information about the program. Constable Mayea detailed the Report.

Several trustees voiced their commendation and support for this timely project.

Mr. Goodridge affirmed that a letter of endorsement from the Chairman of the Board and the Director of Education would be appropriate upon approval by the Board of the recommendation outlined in the Report.

Superintendent Slack advised Mr. Stewart that the Hamilton–Wentworth Regional Police is funded by the Provincial government. Noting the Scholastic Liaison Officer program is a pilot project, he said the additional 5 officers was considered by his department as a responsible request at this time.

Moved by Mrs. Hill:

That the Presentation – Hamilton–Wentworth Regional Police regarding the Scholastic Liaison Officer Program be received for information and the following recommendation approved:

(a) That the Hamilton Board of Education endorse, at no cost to the Board, the submission of the Hamilton–Wentworth Regional Police to the Minister of Education and Training and the Solicitor General requesting financial support to fully implement the Scholastic Liaison Officer Program across the Hamilton–Wentworth Region.

Mrs. Bishop noted that normally presentations are referred to the officials for a report. However, Rule 84 (f) states a presentation can be dealt with the evening it is presented by a two–thirds majority vote to do so.

Mrs. Bishop called for the members' wishes and the required two–thirds vote was received.

The motion was put to a vote and was **CARRIED**.

Superintendent Slack agreed to report back if their submission is unsuccessful.

Report of the Supervised Alternative Learning for Excused Pupils Committee

Moved by Ms. Orban:

That the following Report of the Supervised Alternative Learning for Excused Pupils Committee be approved:

(a) That the 1993–94 Annual Report of the Supervised Alternative Learning for Excused Pupils (SALEP) program, including the Statistical Report be received for information.

(b) That the Board send a letter to the Minister of State for Youth expressing concerns with discontinuing funding for the Work Orientation Workshop (W.O.W.) program under the Start Initiative.
CARRIED

Motion to Thank the Chairman

Moved by Ms. Patenaude:

That the members express their thanks and appreciation to Mrs. Judith Bishop for her responsible and efficient handling of all the meetings of this Committee throughout this past year. **CARRIED**

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report re School Libraries: From Resource Centres to Information Centres

Miss Bond called on Ms. G. Whyte, Consultant – Partners in Action, who presented the Report.

Moved by Canon Rogers:

That the Report regarding School Libraries: From Resource Centres to Information Centres be received for information. **CARRIED**

NEW BUSINESS:

Report on Results for the Provincial Grade 12 Writing Test, 1991–92

In providing a brief overview, Miss Bond distributed the "Our Report Card" bulletin (see attached) which was developed by the Program Department and Public Relations. It focuses on the review process and highlights of this Provincial testing. She then called on Mr. B. Manson, Co–ordinator of English, who reviewed the Report.

Moved by Mr. Stewart:

That the Report on Results for the Provincial Grade 12 Writing Test, 1991–92 be received for information.

Responding to Mr. Stewart, Mr. Manson indicated there may be a significant difference between the standards utilized by the Ministry of Education and Training and the Hamilton Board.

Acknowledging Mr. Stewart's concern on the "age" of the testing document, i.e 1991–92 results being dealt with in 1994, Miss Bond said there are a

variety of factors, including the impact of the Common Curriculum and Destreaming, involved in the assessment process.

Mrs. Nicholls indicated to Mrs. Bishop that each school will review its results, then prepare and implement an appropriate action plan.

The motion was put to a vote and was **CARRIED**.

The meeting then adjourned.

Read and confirmed,

_____

CHAIRMAN

rt

Att.

OUR REPORT CARD

UPDATE GRADE 12 PROVINCIAL WRITING TEST, 1991-92

BOARD AND SCHOOL RESULTS AND ACTION PLANS

This the first Hamilton Board of Education information bulletin about school-by-school results and action plans related to a provincial test. These information bulletins have been planned as part of our new policy to communicate detailed Board and school-by-school results on province-wide and standardized tests in a concise and clear format. These bulletins will tell you more about our analyses of the results, and our actions plans to improve programs and, most importantly, to increase student achievement.

At the time of the presentation of student test results to the Board, we will prepare a Summary Report (Our Report Card), like this one, that will be released to students, parents, the general public, media and our own staff.

The primary purpose of student assessment is to assist both educators and the Board in improving instruction and advancing student learning. Our goal with both student assessment and the communication of results is simple: to improve student achievement.

WHAT'S IN THIS BULLETIN?

This bulletin is about the Provincial Review of Writing in Grade 12 English. This test was written by Grade 12 students, across the province, in 1991-92.

Our Board has already presented the system-wide results last school year. We are now able to provide the Hamilton and school-by-school results as well as provide details of actions our Board is taking to improve programs and to increase student achievement. In addition, this bulletin will highlight some of the survey information collected at the time the tests were written.

WHY DID WE VOLUNTEER TO PARTICIPATE IN THIS GRADE 12 TEST?

In 1991-92, the Hamilton Board of Education had the opportunity to participate in the Provincial Review of Writing in Grade 12 English, and was one of 61 Boards that volunteered to participate – along with the 100 schools selected by the Ministry to represent all parts of the province.

Continued on Page 2...

WHAT IS OUR OVERALL ANALYSIS OF TEST RESULTS?

Our Board's analysis of the 1991-92 testing program reveals that the assessment process was unnecessarily complex, which made interpretation of the results difficult – a situation that was likely a result of the fact that this was the first review of its kind undertaken by Ministry of Education.

Since 1991, our System has developed specific learning expectations and standards for writing in Grades 7 to 12. The nature of our school programs is changing as these standards are put in place.

The student achievement levels both provincially, and here in Hamilton, did not meet the standards we expect our students to achieve.

Consequently, we have developed a number of action plans designed to improve our results on the next writing review that is planned for the 1997-98 school year. These plans, as well as the detailed school-by-school results of the 1991-92 review, are outlined on the following pages.

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

Bert Allen,
Chairman of the Board
Donald W. Goodridge,
Director of Education

Grade 12 provincial Writing Test

THE REVIEW PROCESS

PURPOSE: WHAT WAS THE TEST ABOUT?

The major purposes of the review were:

- to determine the effectiveness of the writing curriculum, and to determine the levels of student achievement;
- to give educators the information they need to improve writing programs and consequently, improve student achievement;
- to establish a baseline against which future reviews can be compared, in order to measure progress;
- to provide review procedures that can be used by individual school boards.

WHO PARTICIPATED IN THE REVIEW?

All Hamilton secondary composite, vocational and alternative-education day schools, with the exception of G. P. Vanier, plus all night schools offering Grade 12 English in 1991-92, participated in The Review. In total, more than 2,000 Grade 12 English students took the test.

Each student was required to submit two pieces of writing for assessment: an exercise in persuasive, explanatory, expressive, or narrative writing assigned by the Ministry, and the student's best piece of writing taken from his or her portfolio. It should be noted that the context for writing an assigned piece in a limited time is quite different from the context for submitting a personal piece that may have been developed and refined over a longer period.

HIGHLIGHTS OF THE REVIEW

Provincial expectations, or standards, were based on a six-point scale with six being the highest level of achievement in writing skills, and one being the lowest.

Prior to administering the review, the Ministry developed a series of expectations which called for:

- at least 80% of students in the advanced level to meet minimum standards (level 4 of the six-level standard scale)
- at least 75% of students in the general level to meet minimum standards (level 3 of the six-level standard scale)
- at least 80% of students in basic level to meet minimum standards (level 2 of the six-level standard scale).

Continued from Page 1...

The Review gave us an opportunity, using "the same playing field", to assess the performance levels of all Grade 12 writers in Hamilton (in advanced, general and basic level programs) in the 1991-92 school year, and to rate their performance against provincial standards and the performance of students across the province at that time.

It has been a while since the tests were taken, and the initial results were released. There are three reasons for this time lag:

- This was the first exercise of its kind, and data from 100 schools in diverse areas of the province had to be evaluated by Ministry personnel;
- Additional data from the tests administered by the 61 volunteer boards had to be analyzed by the Ministry;
- The results, their implications, and action plans for improvement had to be reviewed by the Hamilton Board.

SURVEY INFORMATION WAS ALSO PART OF THE REVIEW

In addition to the writing tests, the local review also involved a study of the Grade 12 writing curriculum and the way it is taught, as well as a survey of the opinions of principals, department heads, teachers, and students about our writing programs.

WHAT WE DISCOVERED:

Most teachers said that they taught grammar as part of their writing instruction. This fact relates to the provincial finding that students' use of correct spelling, punctuation, and grammar was rated satisfactory or better in all programs, except advanced level night school.
As well–

- 33% of our secondary schools considered writing to be an activity that is extremely central to the life of the school.
- Hamilton's Grade 12 English teachers placed significant emphasis on using writing as a means of answering assigned questions, and relatively less emphasis on personal and creative writing.
- Writing for media, narrative writing, personal writing and jobs-related writing were all ranked low in importance by teachers.
- Most students said they enjoyed writing and were reasonably confident in their writing abilities.
- Most students felt that being able to write well was important for their careers.
- Provincially, including Hamilton, results for persuasive writing received the most positive rating. Explanatory writing, such as writing reports, received the least positive rating.

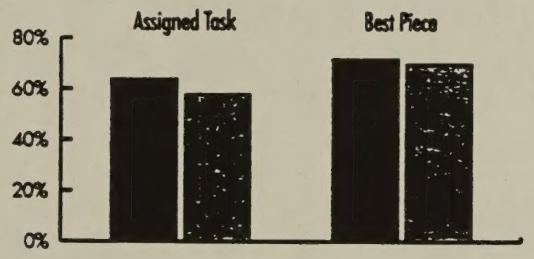
OVERALL RESULTS

STUDENTS IN THE ADVANCED LEVEL

THE EXPECTATION The Ministry's minimum expectation was that at least 80% of students in the advanced level would write at standards level 4 or better and would "demonstrate a command of the elements of writing and that the writing would exhibit solid communication, but may not always come together as a secure whole."

PROVINCIAL	RESULTS
Assigned Task	64%
Best Piece	72%

HAMILTON	RESULTS
Assigned Task	58%
Best Piece	70%

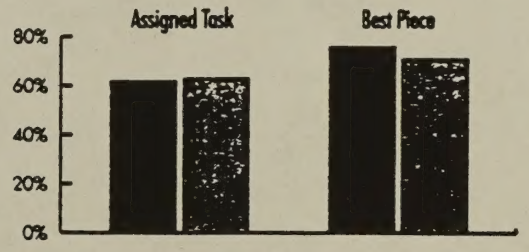


STUDENTS IN THE GENERAL LEVEL

THE EXPECTATION The Ministry's minimum expectation was that at least 75% of the students in the general level would write at standards level 3, or better and would "demonstrate the fundamental elements of writing, where strengths outweigh weaknesses and meaning is generally clear."

PROVINCIAL	RESULTS
Assigned Task	62%
Best Piece	76%

HAMILTON	RESULTS
Assigned Task	63%
Best Piece	71%

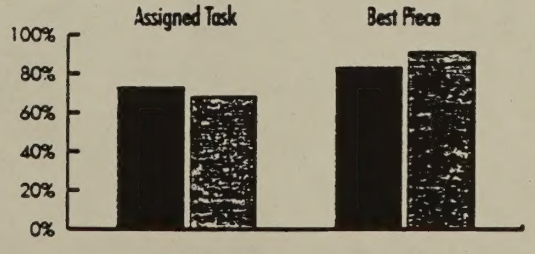


STUDENTS IN THE BASIC LEVEL

THE EXPECTATION The Ministry's minimum expectation was that at least 80% of students in the basic level would write at standards level 2 or better, and would "demonstrate an elementary grasp of the essential elements of writing, where generally communication occurs, but where lack of command of one or more of these elements seriously affects reader response."

PROVINCIAL	RESULTS
Assigned Task	73%
Best Piece	33%

HAMILTON	RESULTS
Assigned Task	68%
Best Piece	91%



Parents should note that the weaker rating of the advanced program reflects the higher expectations set for students in this program, rather than a lower level of achievement in writing. In fact, the quality of writing produced by students at the advanced level was higher that at the general and basic levels, both locally and provincially.

ACTION PLANS

WHAT WE ARE GOING TO DO TO ADDRESS AREAS OF WEAKNESS

The Grade 12 Writing Review took place three years ago, in the 1991-92 school year, and while the results were only recently released, the Hamilton Board of Education has, over those three years, taken many steps to improve the language and literacy skills of our students.

In response to the results of the 1991 Review, we have developed a System Action Plan as well as school-by-school action plans in preparation for the next system-wide Grade 12 writing reviews, which will start in the 1997-98 school year.

A major thrust of the System Action Plan is the development and implementation of new English learning outcomes, assessment indicators and evaluation standards for Grades 1 to 12 in our schools. The process began last year and will be fully in place by 1997.

ACTION PLAN HIGHLIGHTS

- As part of the introduction of new standards, the Board is strengthening its in-service training of teachers. This started in September 1993.
- School staff are reviewing school writing programs and classroom practices in teaching writing skills using an instrument developed by our Board's Program Department.
- Beginning in September 1997, the Board will conduct regular system writing reviews in Grade 12 every three years, using the 1991-92 Ministry test data as baseline data.
- A review of the placement of students in appropriate program levels – advanced, general, or basic – is being conducted this year. This will result in a report to Board in 1995.
- Finally, a number of action plans are being developed at the school level, including implementing the system-wide standards as part of each school plan, and increasing emphasis on staff performance reviews and personnel growth and development.

SCHOOL-BY-SCHOOL RESULTS

PERCENTAGE OF STUDENTS IN GRADE 12 IN ONTARIO AND IN THE HAMILTON BOARD OF EDUCATION WHO MET OR EXCEEDED MINIMUM PROVINCIAL EXPECTATIONS IN WRITING

	ADVANCED LEVEL		GENERAL LEVEL		BASIC LEVEL	
	ASSIGNED PIECE	BEST PIECE	ASSIGNED PIECE	BEST PIECE	ASSIGNED PIECE	BEST PIECE
PERCENTAGE OF STUDENTS EXPECTED TO MEET THE ACCEPTED STANDARD	**80%**	**80%**	**75%**	**75%**	**80%**	**80%**
Ontario	64% Met Standard	72% Met Standard	62% Met Standard	76% Met Standard	73% Met Standard	83% Met Standard
Hamilton Board of Education	58% Met Standard	70% Met Standard	63% Met Standard	71% Met Standard	68% Met Standard	91% Met Standard
Barton	41% Met Standard	62% Met Standard	44% Met Standard	67% Met Standard		
Delta	56% Met Standard	49% Met Standard	73% Met Standard	60% Met Standard	100% Met Standard	100% Met Standard
Glendale	75% Met Standard	70% Met Standard	64% Met Standard	61% Met Standard		
Hill Park	58% Met Standard	69% Met Standard	56% Met Standard	71% Met Standard		
Mountain			75% Met Standard	67% Met Standard	59% Met Standard	78% Met Standard
Parkview					60% Met Standard	93% Met Standard
Scott Park	60% Met Standard	76% Met Standard	57% Met Standard	79% Met Standard		
Sherwood	72% Met Standard	80% Met Standard	74% Met Standard	73% Met Standard		
Sir Allan MacNab	51% Met Standard	76% Met Standard	63% Met Standard	69% Met Standard		
Sir John A. Macdonald	70% Met Standard	56% Met Standard	62% Met Standard	73% Met Standard		
Sir Winston Churchill	30% Met Standard	68% Met Standard	77% Met Standard	79% Met Standard		
Westdale	64% Met Standard	77% Met Standard	63% Met Standard	55% Met Standard		
Westmount	65% Met Standard	78% Met Standard	58% Met Standard	85% Met Standard		

** a blank score indicates no students registered in courses at the time of the test.*

SCHOOL REPORTING FORMATS & ACTION PLANS

Each secondary school, listed above, has completed a School Reporting Format and Action Plan related to student achievement on this Grade 12 Review.

The Reporting Format includes information on: the nature of the school, school demographics, student attitudes, teaching and student practices, comments on the review and action plan to improve student success.

You are encouraged to contact your neighbourhood secondary school for a copy of this Reporting Format.

Produced by the Program and Public Relations Department. Your feedback on the format of this publication is welcome, call 521-2508.

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PROGRAM COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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PROGRAM COMMITTEE

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MINUTES OF THE PROGRAM COMMITTEE
1994 12 12

Present: Trustees Bishop (Chairman), Hill, Johnstone, MacDonald and Stewart.

Not Present: Trustees Gage and Patenaude.

Also Present: Trustees Cunningham, Johnston, Korz, Mulholland, Orban, Rodgerson and Rogers.

Officials Present:
D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Binns (Superintendent of Human Resources)
P. Gillie (Superintendent – Administrative and Operational Services)
N. Nicholls (Superintendent of Schools – Mountain)
M. Quinn (Superintendent of Schools – Lower City)
R. Lavoie (Superintendent of Schools – French as a First Language)
F. Cooke (Assistant Superintendent of Program)
M. Matier (Assistant Superintendent of Schools – Mountain)
S. Thompson (Assistant Superintendent of Schools – Lower City)
S. Rogers (Assistant to the Secretary)

Mrs. Bishop called the meeting to order and noted regrets were received from Trustees Gage, Patenaude and Hicks.

As Dr. Cooke had to leave early due to a pressing commitment, the members agreed to consider the Verbal Update on Native Education Survey under Elementary/Secondary as the first item of the Agenda. **[See Page 6]**

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Appointment of Central Review Committee (Selection of Learning Resources)

Miss Bond presented the Report.

Dr. Cooke clarified for Mr. Korz that no systematic, system–wide process was involved in the selection of the members to the Central Review Committee.

Trustees Hill, Korz and Rodgerson voiced several concerns with the proposed membership. Mr. Korz felt this should be reflective more of the community than the system.

Moved by Mrs. Hill:

That Report regarding the Appointment of the Central Review Committee (Selection of Learning Resources) be received for information and the following recommendation approved:

(a) That the Board approve the appointment of the following to the Central Review Committee (Selection of Learning Resources) for the term 1995 01 01 to 1995 12 31:

Elizabeth Bond, Superintendent of Program
Eleanor Johnstone, Trustee Representative
Judith Binns, H.S.S.P.C. Representative
Diane Rawsthorn, H.P.A. Representative
Charlotte Crouch, O.S.S.T.F. Representative
Pat McKenna, O.P.S.T.F. Representative
Joyce Schumacher, F.W.T.A. Representative
Dr. Patricia Daenzer, Parent/Community Representative
Linda Sproule–Jones, Parent/Community Representative
Barbara Ledger, Parent/Community Representative
Anna Sbrissa, Parent/Community Representative

Mrs. Hill requested that trustees be kept apprised of what the Central Review Committee is doing.

Mrs. Rodgerson was disappointed with the lack of representation from the Hamilton Council of Home and School Associations and noted her intention to refer the Report back to the officials.

Noting this is the first committee struck for the selection of resources, Miss Bond assured the members that the procedure would be evaluated and modified as required.

Moved in amendment by Miss Cunningham:

That the Home and School Council be extended the opportunity to have a representative on this Committee.

Although supporting the amendment, Mr. Korz felt the membership required further modifications and should also include more representation from the community.

Moved in amendment to the amendment by Ms. Orban:

That the Home and School Council or representatives from other parent organizations be extended the opportunity to have a representative on this committee. **LOST**

The amendment was put to a vote and was **CARRIED**.

Moved by Mr. Korz:

That the recommendation regarding the appointment of the Central Review Committee (Selection of Learning Resources) be referred to the officials to bring back a list of proposed Central Review Committee members; i.e. Chairman or designate, a trustee, one principal representative, one Federation representative, one parent or community representative and one Home and School representative.

When Mrs. Bishop ruled she would not accept his motion as it would be a change in the policy previously approved by the Board, Mr. Korz challenged the Chair and the challenge was **Lost**.

Moved by Mr. Korz:

That the recommendation regarding the appointment of the Central Review Committee (Selection of Learning Resources) be referred to the officials for a broader consultative approach to be used in order to recruit community representatives from outside the system. **LOST**

Ms. MacDonald suggested that providing a brief resume of the individuals to serve on the Central Review Committee would be helpful in future selection process.

Moved by Mr. Korz:

That three additional trustee representatives be added to the Central Review Committee (Selection of Learning Resources). **LOST**

The motion, as amended, was put to a vote and was **CARRIED**.

Mr. Korz emphasized his concern with only one trustee representative on the Central Review Committee.

Report re Expanded Implementation of "Magnet"(Specialized) Programs and Courses in Specified Secondary Schools

Mr. Goodridge presented the Report and acknowledged the efforts of all those involved in this project.

Moved by Mr. Stewart:

That the Report regarding Expanded Implementation of "Magnet" (Specialized) Programs and Courses in Specified Secondary Schools be received for information and the following recommendations approved:

(a) That the following Policy statement for the direction of "magnet" (specialized) programs and courses be approved:

"It is the policy of the Board of Education for the City of Hamilton to provide a common core program in all secondary schools and to expand the implementation of "magnet" (specialized) programs and courses in specified schools to address the diverse needs of students in the Age of Information."

(b) That the Action Plan, as outlined, for the development of an implementation plan for "magnet" programs and courses be approved.

(c) That the implementation plan for "magnet" programs and courses be presented to the Board for approval in April 1995.

Although supporting the recommendations, Dr. Johnston suggested that emphasis be given on the students' interests and strategic school locations for the proposed programs and courses.

Responding to Mrs. Johnstone, Mr. Goodridge clarified that funding is available for technological programs only at this time. For the "magnet" programs, he indicated that the intent will be to streamline and develop

courses geared towards the workforce, anticipating this will promote the students' interest as well as revenues for the Board.

In briefly discussing the process involved in the Action Plan, Mr. Goodridge clarified for Mrs. Rodgerson that input from both the system, particularly the federations, and community focus groups will be obtained. He noted further that staffing implications are not within the mandate of the steering committee, adding that Ms. D. Russon, Employee Relations Manager, has been apprised of the developments in this area.

Miss Cunningham noted that new schools are being built by another Board and expressed concern about the impact on enrolment in our secondary schools. When the Director explained that rather than closing schools we are looking to expand, Miss Cunningham stated that we do not have the students and then referred to the latest secondary staffing report. She felt there must be realism in what we are doing.

Mr. Mulholland thanked the committee for the excellent report which he supports and stated he wished to make an amendment. It was his opinion the program should be expanded to Alternative Education, Local Training and Adjustment Board (LTAB), Guidance, etc., as we must look at how we can provide for the diverse needs of all students and adults as well as look for extra funding.

Mrs. Hill clarified for the members that, per the Board's policy, only vocational school students are provided transportation -- not all secondary school students.

Mr. Goodridge advised Ms. MacDonald that the proposed programs will also provide an opportunity to address the rising dropout rate in our system.

In supporting the recommendations, Mr. Stewart expressed confidence that these specialized programs would not only provide more opportunities for the students but enable the Board to be more cost effective.

Expressing his concern with the wording of the policy statement, it was

Moved in amendment by Mr. Mulholland:

That the phrase "in the Age of Information" be deleted in recommendation (a). **CARRIED**

The motion, as amended, was put to a vote and was **CARRIED**.

NEW BUSINESS:

Reconstitution of the Child Care Committee

It was agreed:

That the Child Care Committee be reconstituted for 1995 to consist of five members appointed by the Chairman of the Board and that the mandate of the committee be:

(a) That the Child Care programs be reviewed annually in accordance with the Criteria and Weighting Form for School/Child Care Link–up and be presented to the Board for approval in May of each year.

Resolution from the Regional Council re "How do They Fare – Giving Children Hope" Report Presentation by Anne Louise Heron, Public Health Nutritionist

At this point, Mr. Stewart assumed the Chair to allow Mrs. Bishop to speak on this agenda item.

Mrs. Bishop introduced Ms. Anne Louise Heron who presented the Report.

Although expressing her appreciation for the initiatives outlined by Ms. Heron in her presentation, Miss Cunningham voiced several concerns with how these services will be provided and funded, suggesting a closer consideration be given to the areas of co–ordination and communication.

Moved by Miss Cunningham:

That the Resolution from the Regional Council regarding "How do They Fare – Giving Children Hope" Report and the Presentation by Anne Louise Heron, Public Health Nutritionist, Department of Public Health Services be received for information.

Trustees Orban and Johnston supported the motion. Dr. Johnston shared Miss Cunningham's concerns, noting his apprehension that this type of "sharing of resources" could be another "add on" responsibility for the schools.

Mrs. Hill challenged the Chair when Mr. Stewart ruled that the Procedures re Submission of Briefs to Standing Committees by the Public would apply to the presentation. She recalled this item was referred to this Committee at the November Board meeting.

At this point, Miss Bond alluded to a symposium being planned next year where issues relating to the Board's partnership with other community agencies in providing essential services will be addressed. She felt the concerns raised tonight could also be dealt with at that time.

Ms. Heron appreciated Miss Bond's remarks; however, she advised that written responses from the organizations being approached for support by the Health and Social Services Committee will facilitate the work of the committee.

The vote on the challenge to the Chairman was **Carried**.

Moved in amendment by Mrs. Bishop:

That the Resolution from the Regional Council regarding "How do They Fare – Giving Children Hope" Report and presentation by Anne Louise Heron, Public Health Nutritionist, Department of Public Health Services be referred to the officials for a response. **LOST**

Following further discussion and clarification, the motion was put to a vote and was **CARRIED**.

Moved by Mrs. Hill:

That the Superintendent of Program correspond with the Regional Chairman when the Board develops its plans to address the issues outlined in the Resolution from the Regional Council regarding "How do They Fare – Giving Children Hope" Report.

Mrs. Hill accepted Miss Cunningham's friendly amendment of replacing "Superintendent of Program" with "Chairman of the Board".

The motion was put to a vote and was **CARRIED**.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Verbal Update on Native Education Survey

Dr. Cooke provided a verbal update further to the Report presented at the September meeting of the Program Committee. He had hoped to have a copy of the survey, including the questionnaire, for the members' information this evening; however, he has been unable to reach the contact person.

In response to Canon Rogers, Dr. Cooke advised his direction at the previous meeting was to bring the results of the survey to the trustees for further action.

Mrs. Hill suggested that when the results are available they be presented to the Committee. She also requested a copy of the survey when it is sent out.

It was agreed:

That the verbal Update on Native Education Survey be received for information.

The meeting then adjourned.

Read and confirmed,

_____

CHAIRMAN

rt

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